

Bunbury Bridge Club Inc. **Management Committee**

MEETING Minutes – 17 April 2023

PRESENT

Andy Males, Bob McCartney, Norm Hoskin, Minetta Hall, John Ferguson, Brian Wade

APOLOGIES

Margie Mullen, Mike Van Wyk, Colin Saunders

The meeting opened at 10.04 by Andy Males (President)

Minutes of the previous meeting held on 13 March 2023 had previously been supplied to committee members.

Minutes moved for acceptance by John Ferguson, seconded by Bob McCartney.

Correspondence report from 14 March – 16 April 2023 was distributed by email to committee members prior to the meeting.

Correspondence moved for acceptance by Norm Hoskin, seconded by Bob McCartney.

Business Arising from Correspondence

The bike rack has been refurbished and placed in the back yard at the Club. An email has been sent to Bunbury City Council thanking them for the donation. This was responded to by Beth Kozyrski on behalf of the council.

A vote of thanks to Mike Van Wyk for efforts with relation to his efforts for this.

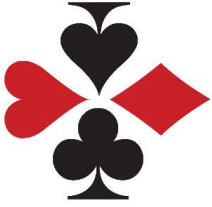
TREASURER'S REPORT

Norm Hoskin supplied a Financial Summary for March, this was handed to the committee members prior to the meeting.

A Term Deposit with the ANZ Bank is coming to maturity on the 8th May 2023, it was agreed to roll this over.

He also advised that new books have been ordered at the request of Esther for lessons.

Treasurers Report moved for acceptance by John Ferguson, seconded by Bob McCartney.



MEETING Minutes – 17 April 2023

BRIDGE CO-ORDINATORS REPORT

- 1) Average player numbers declined in March compared to February but still averaged 24 players per session (financial target = 28).
- 2) Congress is ready to go. Now have 25 tables for the pairs and 22 tables for the teams.
- 3) Thanks again to Mike for hosting the additional four Monday night sessions as part of the beginners' lessons program.
- 4) Maria Denton has completed her dealer training and is now part of the dealers' panel.
- 5) Mike Van Wyk has gained sufficient exposure to directing to warrant him becoming part of the directors' panel.
- 6) There will be no play on Saturday 29th April (Congress).
- 7) The AWNP session will be held on Tuesday 30th May as a full session of bridge. Brian Wade will direct.

Brian advised the committee that he will not be standing for the committee at the next AGM. He will be greatly missed as his dedication to the operation of the club has been enormous and his shoes will be hard to fill.

Moved to accept the coordinators report by Minetta Hall and seconded by John Ferguson.

AIR CONDITIONERS

It is confirmed that the installation of the new air conditions is set to begin on the 9th Masy 2023.

Meeting closed at 11.22 am.

BUNBURY BRIDGE CLUB MARCH FINANCIAL SUMMARY

Cash Account					
Opening Balance	\$26,589.77	Term Deposits			
Plus Income	\$3,970.00	Opening Balance	\$31,272.28		
Transfers In (+) or Out (-)	\$0.00	Plus Interest			
Sub-Total	\$30,559.77	Sub-Total	\$31,272.28		
Less Expenditure	\$3,337.24	Transfers In (+) or Out (-)	\$0.00		
Closing Balance	\$27,222.53	Closing Balance	\$31,272.28		
Reconciliation		Total Funds			
Cash Balance	\$27,222.53	Cash Account + Cash at hand	\$27,222.53	Matures	IR
Add unprinted cheques	\$0.00	Term Deposit #1	\$31,272.28	8/05/2023	3.15%
Less cash at hand	\$1,373.00	Term Deposit #2	\$0.00		
Sub-Total	\$25,849.53	Total	\$58,494.81		

EOM Bank Statement Balance

\$25,724.53

\$125.00

Item #	March			Year to Date			
	Actual	Forecast	Diff	Actual	Forecast	Diff	
1	Opening (Cash Account)	\$26,590	\$8,455	\$18,135	\$10,613	\$10,613	\$0
2	Average players per session	23	28	-5.4	24	28	-4.2
3	Sessions	25	22	3	197	194	3
Income							
4	Players	565	616	-51	4687	5432	-745
5	Table Fees	\$3,298	\$3,570	-\$272	\$26,165	\$30,265	-\$4,100
6	Special Events	\$0	\$320	-\$320	\$480	\$640	-\$160
7	Subs	\$25	\$0	\$25	\$4,810	\$5,250	-\$440
8	Net Token Sales	-\$72	\$0	-\$72	\$2,310	\$0	\$2,310
9	Lessons & Training	\$0	\$0	\$0	\$1,195	\$500	\$695
10	Congress	\$705	\$0	\$705	\$1,785	\$0	\$1,785
11	Disposals	\$0	\$0	\$0	\$0	\$0	\$0
12	Fund Raising/Charity	\$2	\$10	-\$8	\$391	\$90	\$301
13	Account Transfers	\$0	\$0	\$0	\$23,608	\$18,627	\$4,981
14	Refunds	\$0	\$0	\$0	\$342	\$0	\$342
15	Synergy Credit	\$0	\$0	\$0	\$0	\$0	\$0
16	Functions	\$0	\$0	\$0	\$140	\$0	\$140
17	Sub-Total	\$3,970	\$3,580	\$390	\$61,238	\$55,052	\$6,186
Expenditure							
18	ABF Master Points	\$0	\$0	\$0	\$778	\$750	\$28
19	ABF Capitation	\$0	\$0	\$0	\$98	\$0	\$98
20	Accounting Audit	\$0	\$0	\$0	\$100	\$100	\$0
21	Website	\$0	\$0	\$0	\$330	\$300	\$30
22	BAWA	\$0	\$0	\$0	\$49	\$0	\$49
23	Congress	\$0	\$0	\$0	\$200	\$0	\$200
24	Bridge Supplies	\$0	\$200	-\$200	\$2,113	\$1,800	\$313
25	Cleaning	\$678	\$630	\$48	\$5,889	\$5,670	\$219
26	Fund Raising	\$655	\$0	\$655	\$855	\$0	\$855
27	Equipment/Fittings	\$0	\$40	-\$40	\$1,251	\$1,320	-\$69
28	Electricity	\$435	\$350	\$85	\$1,784	\$1,750	\$34
29	Cleaning Consumables	\$0	\$20	-\$20	\$33	\$180	-\$147
30	Food & Drinks	\$251	\$300	-\$49	\$2,052	\$2,700	-\$648
31	Bathroom Consumables	\$0	\$40	-\$40	\$201	\$360	-\$159
32	Insurance	\$0	\$0	\$0	\$0	\$0	\$0
33	Grounds	\$209	\$100	\$109	\$4,134	\$3,800	\$334
34	Office Supplies	\$153	\$50	\$103	\$532	\$450	\$82
35	City of Bunbury Rates	\$0	\$0	\$0	\$1,804	\$1,750	\$54
36	Water (Aqwest)	\$674	\$400	\$274	\$1,490	\$950	\$540
37	Sewerage (Water Corp)	\$180	\$175	\$5	\$896	\$875	\$21
38	Repairs & Maintenance	\$0	\$100	-\$100	\$429	\$900	-\$471
39	Security	\$0	\$130	-\$130	\$349	\$390	-\$41

YE123 INCOME

Item #	Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	2021/2022
1	Monday Bridge	\$570.00	\$677.00	\$642.00	\$1,022.00	\$644.00	\$534.00	\$708.00	\$746.00	\$702.00	\$202.00			\$6,447.00	\$7,617.00
2	Tuesday Bridge	\$230.00	\$335.00	\$511.00	\$615.00	\$590.00	\$373.00	\$516.00	\$552.00	\$466.00				\$4,188.00	\$6,505.00
3	Wednesday Bridge	\$450.00	\$399.00	\$492.00	\$588.00	\$524.00	\$542.00	\$474.00	\$510.00	\$596.00				\$4,575.00	\$6,046.00
4	Thursday Bridge								\$150.00					\$150.00	\$0.00
5	Friday Bridge	\$650.00	\$560.00	\$954.00	\$690.00	\$568.00	\$684.00	\$506.00	\$704.00	\$876.00	\$174.00			\$6,192.00	\$7,341.00
6	Saturday Bridge	\$505.00	\$430.00	\$516.00	\$826.00	\$420.00	\$546.00	\$508.00	\$556.00	\$508.00				\$4,989.00	\$5,869.00
7	Sunday Bridge													\$0.00	\$0.00
8	Special Events	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$880.00
	Sub-Total	\$2,405.00	\$2,401.00	\$3,115.00	\$3,741.00	\$3,226.00	\$2,679.00	\$2,712.00	\$3,068.00	\$3,298.00	\$376.00	\$0.00	\$0.00	\$27,021.00	\$34,258.00
9	Subscriptions	\$0.00	\$1,300.00	\$2,300.00	\$740.00	\$320.00	\$50.00	\$0.00	\$75.00	\$25.00	\$0.00	\$0.00	\$0.00	\$4,810.00	\$5,560.00
10	Net Token Sales	\$0.00	\$240.00	\$2,160.00	\$162.00	\$30.00	-\$354.00	\$714.00	-\$570.00	-\$72.00	-\$24.00	\$0.00	\$0.00	\$2,286.00	\$0.00
11	Lessons & Training	\$225.00	\$50.00		\$125.00	\$50.00			\$745.00		\$15.00			\$1,210.00	\$260.00
12	Congress								\$1,080.00	\$705.00	\$160.00			\$1,945.00	\$9,061.00
13	Disposals													\$0.00	\$0.00
14	Fund Raising/Donations	\$0.00	\$0.00	\$17.00	\$150.00	\$21.10	\$0.00	\$0.00	\$201.00	\$2.00	\$0.00	\$0.00	\$0.00	\$391.10	\$381.00
15	Account Transfers				\$5,000.00	\$18,608.13								\$23,608.13	\$0.00
16	Refunds			\$9.34		\$332.45								\$341.79	\$2,700.00
17	Synergy Credit						\$140.00							\$0.00	\$1,082.72
18	Functions						\$140.00							\$140.00	\$2,000.00
19	Administration									\$12.00				\$12.00	\$0.00
20														\$0.00	\$0.00
	Total	\$2,630.00	\$3,991.00	\$7,601.34	\$9,918.00	\$22,587.68	\$2,515.00	\$3,426.00	\$4,599.00	\$3,970.00	\$527.00	\$0.00	\$0.00	\$61,765.02	\$53,502.72

Regular Sessions Only

Players	504	500	539	639	477	467	470	526	565	64	0	0	0	4751	\$
Members	504	497	538	634	471	465	461	522	557	62	0	0	0	4711	\$27,265
Visitors	0	3	0	4	4	1	9	4	8	2	0	0	0	35	\$277
Youth	0	0	1	1	2	1	0	0	0	0	0	0	0	5	\$5
Directors	19	19	18	16	18	18	20	15	18	2	0	0	0	163	\$940
Tokens	0	0	235	514	357	344	354	415	422	54	0	0	0	2695	\$42
Vouchers	4	2	1	0	0	0	1	0	0	0	0	0	0	8	\$42
Volunteers	0	0	0	0	1	2	0	1	0	0	0	0	0	4	\$24
Sessions	22	23	21	22	22	20	22	20	25	2	0	0	0	199	
Players per Session															
Monday	30	28	28	35	28	31	24	32	30	34				30	30
Tuesday	12	14	22	26	21	22	18	24	20					20	27
Wednesday	24	17	22	26	18	24	21	22	21					21	25
Thursday									8					8	0
Friday	27	29	33	30	25	24	22	30	30	30				28	30
Saturday											30			23	25
Sunday	22	23	23	28	19	19	22	24	22					0	0

YE123 EXPENDITURE

Item #	Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD	%	2021/2022
1	ABF Master Points	\$241.39			\$265.32			\$271.58						\$778.29	1.7%	\$1,068.76
2	ABF Capitation	\$31.20			\$36.45			\$30.20						\$97.85	0.2%	\$1,802.90
3	Accounting Audit	\$100.00												\$100.00	0.2%	\$100.00
4	Website								\$330.00					\$330.00	0.7%	\$300.00
5	BAWA	\$24.30						\$24.32						\$48.62	0.1%	\$1,717.55
6	Congress			\$200.00										\$200.00	0.4%	\$7,520.58
7	Bridge Supplies	\$36.00	\$478.57	\$52.50	\$12.90		\$1,048.42	\$485.00						\$2,113.39	4.7%	\$2,611.30
8	Contract Cleaning	\$606.08	\$665.31	\$678.02	\$665.31	665.31	\$678.02	\$678.02	\$587.27	\$678.02				\$5,901.36	13.2%	\$7,085.71
9	Fund Raising/Donations				\$100.00		\$100.00			\$655.00				\$855.00	1.9%	\$891.00
10	Equipment/Fittings			\$400.00	\$851.31					\$434.93				\$1,251.31	2.8%	\$52.76
11	Electricity	\$325.90		\$426.03		\$325.72		\$271.46						\$1,784.04	4.0%	\$1,797.50
12	Cleaning Consumables							\$32.60						\$32.60	0.1%	\$94.89
13	Food and Drinks (kitchen)	\$180.30	\$559.80		\$247.72	\$335.25	\$283.74	\$194.36		\$251.25				\$2,052.42	4.6%	\$3,278.19
14	Bathroom Consumables					\$189.86		\$10.80						\$200.66	0.5%	\$470.61
15	Insurance													\$0.00	0.0%	\$2,855.68
16	Grounds	\$2,720.00	\$140.00	\$70.00	\$341.74	\$154.55	\$210.00	\$140.00	\$148.92	\$209.28	-\$65.80			\$4,068.69	9.1%	\$1,269.24
17	Office Supplies		\$29.99		\$15.00	\$261.24	\$55.15	\$18.00		\$153.00				\$532.38	1.2%	\$471.19
18	City of Bunbury Rates			\$1,804.00						\$674.05				\$1,804.00	4.0%	\$1,651.00
19	Water (Aqwest)			\$477.43			\$338.55			\$179.72				\$1,490.03	3.3%	\$1,079.21
20	Sewerage (Water Corp)	\$182.67		\$119.72		\$179.72	\$422.00	\$173.83		\$179.72				\$895.66	2.0%	\$1,049.16
21	Repairs & Maintenance	\$6.95												\$428.95	1.0%	\$1,162.39
22	Security	\$95.70		\$126.50			\$126.50							\$348.70	0.8%	\$506.00
23	Lessons & Training	\$773.64	\$18.10											\$1,164.06	2.6%	\$1,126.83
24	Communications	\$89.99	\$89.99	\$89.99	\$90.29	\$89.99	\$89.99	\$89.99	\$372.32	\$89.99				\$810.21	1.8%	\$1,080.18
25	Functions						\$241.93	\$1,719.77		\$89.99				\$1,961.70	4.4%	\$1,841.00
26	Administration							\$50.00		\$12.00				\$62.00	0.1%	\$657.84
27	Capital Works	\$128.98												\$14,938.98	33.5%	\$7,889.36
28	Australian Bridge		\$180.00											\$180.00	0.4%	\$190.00
29	Bank fee													\$0.00	0.0%	\$0.00
30	Prites					\$131.40								\$131.40	0.3%	\$0.00
31																
Total		\$5,543.10	\$2,161.76	\$4,504.19	\$2,626.04	\$8,811.97	\$7,622.14	\$2,470.16	\$7,551.50	\$3,337.24	-\$65.80	\$0.00	\$0.00	\$44,562.30	100.0%	\$51,620.83

Item March

Item March

- 16 Lawn Mowing \$70
- 9 Charity wk don to Salv Army \$655 (Table fees \$384, Donat \$180, other \$59
- 11 Synergy \$434.93 1493kw
- 16 Water saver/ fertiliser NH(\$72.98) (Overpayment To NH \$565.80) (credit in April)
- 17 PO Box Auspost reirn NH
- 19 Aqwest \$674.05 (221 kl @ \$3.05)
- 20 Water Corp \$179.72 (inc \$644.79 Gov credit)
- 24 Westnet internet \$89.99
- 26 Name Badge JS \$12

Correspondence Report 14 March - 16 April 2023

Date	Issue	Correspondent	Type	Comments
1	14/03/2023 Receipt	Westnet	Email	Treasurer
2	15/03/2023 Bank Statement	ANZ	Email	Treasurer
3	15/03/2023 Antartctica/Sth America	Oz Bridge Travel	Mail	Notice Board
4	15/03/2023 Western Seniors Pairs	Robina McConnell	Email	Notice Board
5	16/03/2023 Melville AGM	Robina McConnell	Email	Notice Board
6	16/03/2023 Invoice	Security Man	Email	Treasurer
7	17/03/2023 Zonta Charity Day	Robina McConnell	Email	Notice Board
8	17/03/2023 Annual Cancellation Rem	David Weston	Email	Club Co-ordinator
9	17/03/2023 Video	Jo Saunders	Email	Filed
10	21/03/2023 Credit Statement	Telstra	Mail	Treasurer
11	21/03/2023 WC Bridge Congress	Robina McConnell	Email	Notice Board
12	22/03/2023 Winter Super Congress	Robina McConnell	Email	Notice Board
13	22/03/2023 Masterpoint Data Updat	ABF	Email	Club Co-ordinator
14	23/03/2023 President	BAWA	Email	Notice Board
15	27/03/2023 Receipt /thankyou	Salvation Army	Mail	Treasurer
16	28/03/2023 National Brdge Mag	Australian Bridge	Mail	Club
17	29/03/2023 Annual Cancellation Rem	David Weston	Email	Club Co-ordinator
18	29/03/2023 Lessons	Julie King	Email	Mike van Wyk
19	31/03/2023 Invoice 28852	Cleanway Xtra	Email	Treasurer
20	31/03/2023 Masterpoint Data Updat	ABF	Email	Club Co-ordinator
21	1/04/2023 Invoice 136166239	Westnet	Email	Treasurer
22	4/04/2023 Invoice	BAWA	Email	Treasurer
23	4/04/2023 Master Point Report	ABF	Email	Club Co-ordinator
24	4/04/2023 Masterpoint Data Updat	ABF	Email	Club Co-ordinator
25	4/04/2023 Youth Bridge	Robina McConnell	Email	Club Co-ordinator
26	4/04/2023 Masterpoint Data Updat	David Weston	Email	Club Co-ordinator
27	5/04/2023 Lawnmowing Invoice	Danno's	Mail	Treasurer
28	5/04/2023 ANC Restricted Butler	Robina McConnell	Email	Notice Board
29	5/04/2023 BAWA AGM	Robina McConnell	Email	Notice Board
30	6/04/2023 Bike Rack Thankyou	BCC	Email	Secretary
31	9/04/2023 Invoice 14547	Security Man	Email	Treasurer
32	10/04/2023 BAWA AGM	Robina McConnell	Email	Notice Board
33	10/04/2023 BAWA Mag	Robina McConnell	Email	Club
34	11/04/2023 Receipt	BAWA	Email	Treasurer
35	11/04/2023 Geraldton Congress	Robina McConnell	Email	Notice Board
36	13/04/2023 Kalamunda Congress	Robina McConnell	Email	Notice Board
37	14/04/2023 BAWA Red Point Event	Robina McConnell	Email	Notice Board
38	15/04/2023 Receipt for Inv 13616623	Westnet	Email	Treasurer